

गोवा GOA

Serial No. 387 Place of Vend MARGAO Date: 03/04/19 B 443387

Value of Stamp Paper: .....

Name of Purchaser: RENY VIEGAS

Residence: NAVELIM Name of Father: SANTANA

Purpose: Severities Transacting }  
Parties

As there is no one single paper for the value of Rs. 50 Additional stamp papers for the completion of the value are attached along with.

Stamp Vendor's Sign.  
Ermelinda Alacogue Dias  
Shop No. C-16, SGPD Market,  
Lic No JUD/VEN-Lic/2006/AC-1

[Signature]  
Signature of Purchaser

[Signature]  
District Registrar  
South Goa  
Margao

### CERTIFIED COPY

It is hereby certified that the file registered under No. **188/GOA/2009** existing in the records of this Office relating to the registration of the society "**GOANS HOCKEY**" contains the copy of the **RULES & REGULATIONS** of the Society/Association which is as follows :-



## **RULES AND REGULATIONS OF "GOANS HOCKEY"**

1. **The Name of the Association** will hereafter be called **"GOANS HOCKEY"**

2. Address of the Association Shall be Situated in the Territory Of Goa At House No 3/A, Aquem Baixo Navelim Salcete Goa.

### **3. PROVISIONS OF MEMBERSHIP:**

#### **A. ELIGIBILITY:**

All applications of membership must be in writing in the form and containing the information required by the Executive Board from time to time.

1)The membership of the "Goans Hockey" be open to the under mentioned subject to the approval of the General Assembly.

a) Hockey Clubs ; - Clubs formed in the State of Goa to conduct , and promote hockey in their respective areas.

b) Individuals involved in the promotion of Hockey.

c) Board /Institution;- Any State Level Organization /Institution of State level from public sector working for the development of hockey in the the office bearers are duly elected on a periodical basis without voting rights.

#### **B. Grant of Membership / Affiliation:**

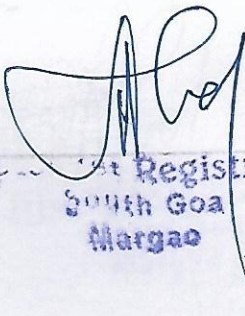
1. Executive Board shall form three members affiliation Committee from amongst its members who shall be responsible for accepting applications and scrutinizing them and recommending for membership.

2. On the recommendations of the Affiliation Committee ,Executive Board will grant temporary membership to the applicant.

3. Executive Board shall have the sole right to accept or reject a member while forming the General Council

1 *[Signature]*



  
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South Goa  
Margao 15

### C. Membership / Affiliation fee

The membership / affiliation fee from the members will be payable for the different categories as follows:

- 1. District Level Associations / Clubs :Rs 1000/- for membership  
Renewal fee :Rs 500/- yearly
- 2. Board /Institutions Affiliation Fee: Rs 1000/- for provisional membership  
Rs 10000/- for permanent membership  
Renewal fee:Rs 500/- yearly
- 3) Individuals Rs 250/-/-  
Renewal Rs 150/-

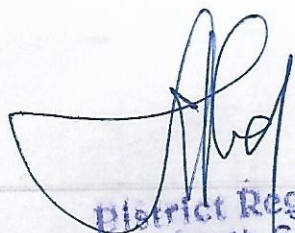
### D. Defaulters & Disaffiliation:

Any Member/Member Unit will be considered as defaulter in case it is

- a) Not depositing the requisite Affiliation /membership /renewal fee in time.
- b) working against the aims and objects of Goans Hockey causing harm to the game of Hockey.
- c) Not conducting their Tournaments activity in the Territory for which they owned their responsibility.
- d) Not sending the teams in the scheduled hockey championships being organized by "Goans Hockey".
- e) Encouraging doping or not having checks and controls over doping in the territory.

f) Any member covered under any clause mentioned above in clause 4 (a) to 4 (h) will be considered as defaulter and would be liable for



  
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Margao 14.

### **E: Re- affiliation:**

1. Any member dis- affiliated may apply for re- affiliation of the same to the Executive Board.
2. The Executive Board shall have the sole right to take appropriate action and report to the General Council.

### **2. General Council:**

The General council shall be consisting of members duly affiliated to the "Goans Hockey"

Each member Institution / Club duly affiliated , as provided in these Rules & Regulations be represented by their Secretary or their authorized representatives.

Each Member / Institution / club duly affiliated, as provided in these Rules and Regulations shall be represented by their President or Secretary or any one authorized representative of the same.

Others who are interested in promoting Hockey can directly write to the President or Secretary and obtain membership of the Association by obtaining any of the Executive Member to propose and Second the member -ship and it will be the sole right of the Executive Council to accept or reject a member.

### **3. Management:**

The Management of the affairs of the administration and enforcement of its rules , regulations and bye laws shall be vested in the Executive Board.

#### **a) Executive Board/Managing Committee**

1. The Executive Board of "Goans Hockey" shall consists of 9 Office Bearers and three Executive Members elected by the General Council.
2. It shall be mandatory that out of 12 members of the Executive Board at least 40% shall be of either gender.



**b)Office -Bearers:**

- |                         |                         |
|-------------------------|-------------------------|
| 1.President             | :one (1)                |
| 2.Senior Vice-President | :one (1)                |
| 3.Vice -President       | :Four(4)(Either Gender) |
| 5.General Secretary     | :one (1)                |
| 5.Asst -Secretary       | :one (1)                |
| 6.Treasurer             | :one(1)                 |
| 7.Executive Members     | Three(3)                |

If the President is a male the post of Secretary is reserved for the female.

**c)Elections:**

- 1.The Elections shall be held once in four years at the Annual General council.

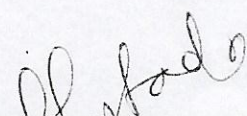
**d)Tenure**

Office bearers and members of the Executive Board of "Goans Hockey" may hold office as such for one or more terms of 4 years each by obtaining simple majority vote present and voting in election.

**e)Vacancies:**

The Office of a member of the Executive Board shall fall vacant;

- 1.If the organization he/she represents ceases to be a member of that member Organization.
- 2.If he/She resigns his office by a notice in writing to the President and his resignation is accepted by the President.
- 3.By death



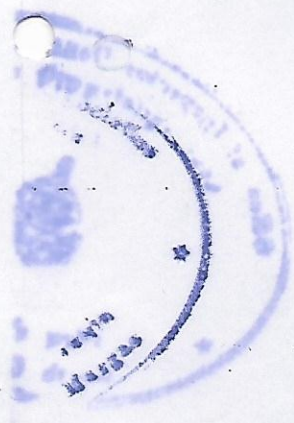
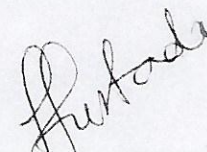


4. The Executive Board shall have the power to fill up vacancy so caused (article 17 i to iv) ,by co-option from among the representatives to the Council and that will remain good untill the next election. If any vacancy occurs in the office of the President ,Secretary and Treasurer it shall be filled by elections at an Extra-ordinary general body meeting.


#### **4. Powers and Functions:**

##### **A) General Council**

1. To frame the policy and principle on which the function of the society will be carried out.
2. To carry into effect the objects of the society.
3. To hold elections of the office bearers and Executive Members every four years in accordance with the rules and regulations of the Society.
4. To admit membership of any person/organization eligible for affiliation under the Constitution.
5. To take decision regarding continuing/discontinuing its affiliation with any other organization.
6. To raise the funds from the society and to hold the same and to control and administer the properties of the Society.
7. To impose or enforce the penalty or disciplinary action for any violation of the rules and regulations of the society,
8. To appoint auditors to audit the books of accounts of the society and to certify the balance sheet.



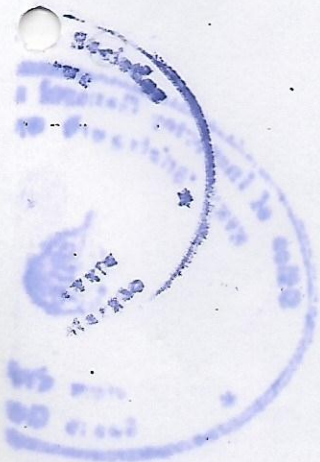
  
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Margao

11

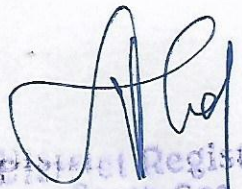
9. To consider and adopt the Annual report, Statements of accounts and sanction the budget estimates of the society.
10. To institute, locate, conduct and manage all State championships pertaining to Hockey in the State.
11. To appoint sub-committees as and when necessary.
12. To appoint selection Committee to select the state contingents or players for coaching camps or to constitute a team.
13. To amend Constitution by three-fourth of members present and voting as and when considered necessary.
14. To explain and interpret the rules and regulations of the Society and to take decisions on any point if not covered under the Constitution.
15. To have powers to frame laws and rules and regulations which are in consistence with the Constitution.
16. To consider the annual report prepared by the Secretary general and Annual audited Statements of Accounts by the Treasurer and submit the same for approval and adoption by the General council.

**b) Executive Board:**

1. To carry out the objective of the "Goans Hockey" specified in the Memorandum of Association.
2. To conduct the General Management and direction of the General Council during the interval between the meeting of the General Council and report all the decisions and action taken for its approval.
3. To manage, supervise and administer the funds of the Society as delegated by the General Council.



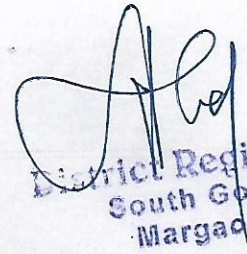


  
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10

4. To prepare and submit the scheme for the development of Hockey in the State.
5. To discuss cases of indiscipline/misconduct/protest/breach of regulation by affiliated member or any individual and impose suitable penalty subject to his right to appeal to the General Council.
6. To fill up the vacancies in the Executive Board.
7. To nominate the General Secretary or any other Member or members to act on behalf with full authority to sign any deed or document as if all the members have been acting jointly.
8. In case of absence or non-availability of the President and Secretary the Executive Body shall nominate any member to act/Participate/vote on behalf of any National Forum or National bodies with the extract of the Resolution approved by the Executive Body or Managing Committee. The Representation should be given to one male and one female to execute their right to vote /participate at National level as per guidelines of Hockey India.
9. To explain, define and interpret the provisions of the Constitution when disputed.
10. To select the State contingent for the National Championships.
11. To organize coaching camps, clinics in association with others or alone.
12. To appoint office staff as and when required.
13. To collect, procure, accept and receive subscriptions, donations, gifts and raise funds by adopting all lawful means for the Society.
14. To sell, discard or transfer any property of "Goans Hockey"
15. To enter into, vary or carry out contracts and cancel contracts on behalf of the Society.
16. To appoint Committees and sub-committees and define their duties.
17. To invest the funds of the society in the manner as the executive Board may deem fit.
18. To co-opt any expert or specialist for any purpose as and when necessary without any voting rights.



  
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19.To deal with all permanent as well as temporary staff their dismissal and suspension.

20..To prepare ,implement administrative and financial guidelines for the Society.

21.To suspend any member organization or player from their participation in National championships for such a period as shall be stated in its decision which later on has to be ratified by the General Council.

### **c)Committees:**

The President will define the powers and duties of all the Committees as and when formed.

### **e)President**

1. To preside over general council Meetings.
2. To overall guide the functions of the Organization.
- 3.To Preside over all the meetings of the Executive Body and to have a casting vote in case of a tie.
- 4.To act as a Constitutional and Executive Head of the Society for its execution / implementation of rules and regulations ,bye-laws of the Society to achieve the aims and objects of the same.
- 5.The President shall have the sole right to over rule any decision if taken by the Executive Board/Management Committee.
6. In case of an emergency the President in co-ordination with the General Secretary will have full powers to issue orders which may subsequently be confirmed by the Executive Board or General Council as the case may be.
- 7.To represent the Association at any National/International Forum or to participate/vote/or take part in discussions at the National level or at the General Body meeting of "Hockey India"



### Senior Vice -President:

1 )To determine the dates ,venue and time of the Executive Board,General Council or any other meeting in co-ordination with the Gen Secretary as deemed fit to fulfill the aims and objectives of the Society.

ii)To preside over the meetings of the executive Board,General Council or all other meetings determined by him and to have a casting vote.in the absence of the President

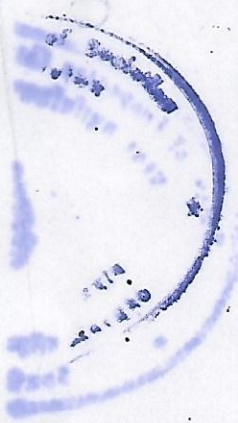
iii)To ensure that the financial position is sound and no unauthorized expenditure shall be included.The Vice- President shall be authorised to sanction expenditure upto any specified limit to be set by the Executive Council from time to time. for any item not included in the budget. Expenses in excess to that amount shall be sanctioned by the Executive Board.

### G)General Secretary

i)The General Secretary shall be responsible for carrying out all the decision of the General Council ,Executive Board and Committees .The Secretary shall see that all the rules are observed by the concerned and shall subject it to theGeneral control and direction of the Board and the President inter alia.

ii)Convene all the meetings of the Council Board and Committees as determined by the President and shall keep minutes of all the proceedings and resolutions of such meetings to be correctly recorded in a book specially provided for the purpose and such minutes shall upon question put and votes taken thereon to be signed by the President at the meeting and when signed by him shall be conclusive evidence of the correctness of the society.

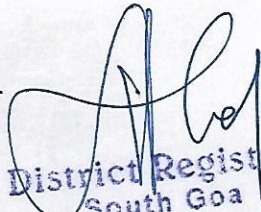
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- iii) Shall be responsible for carrying out all the correspondences in the name of the Society. as directed by the president..
- iv) Shall be incharge of records and documents as may be necessary for the smooth functioning of the society.
- v) Shall have custody and maintain in proper order all trophies, souvenirs, shields seals of the Society both movable and immovable properties of the Society and have an annual stock taking made of such properties.
- vi) Transact all official business of the Society.
- vii) Act as a convener of the Council, Board and Committees of the Society.
- viii) Exercise a general supervision over the employees of the society.
- ix) conduct all affairs of the society according to its rules and regulations.
- x) Collect or cause to be collected all subscriptions and fees and get in with due diligence all other monies dues and payable to the Society, make overall such monies as may from time to time be needed for meeting the necessary expenses sanctioned by the Council.
- xi) Forward all bills for payment to the Treasurer upto the extent sanctioned in the budget estimates and after the approval of the President.
- xii) Ensure that the accounts of the Society are properly maintained by Hon: Treasurer and are regularly audited.
- xiii) Prepare every year the Annual report on the working of the Society and place the same before the assembly after getting it duly approved by the Executive Board.
- xiv) To represent the Association at National International Forum or to participate/vote or take part in discussions at the National level or take part at the General Body meeting of "Hockey India"
- xv) She/He shall also give charge of his secretarship to the Asst. secretary if circumstances permit with the approval of the President.



  
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#### **H )Asst -Secretary:**


Specified duties and powers are also assigned to the Asst- Secretary by the President with the due approval of the Executive Council.

#### **I) Treasurer**


- 1.The Treasurer shall be incharge of all the funds ,Finance and accounts of the Society.
- 2.To prepare and place the budget for the year before the Council for necessary sanctions that shall allocate the budget grants to the different heads of expenditure.
- 3.To make payment of all the bills of the Society after the bills and vouchers have been duly checked by him and passed for payment by the Secretary General.
- 4.To deposit all money as and when received from the Secretary General or any other source into accounts of the Society with banks.
- 5.To Maintain the books of accounts of the Society.

#### **5.Meetings :**

##### **A)Annual General Meeting:**

- 1.The Annual General Meeting of the General Council shall be held every year at a place and date and time to decide upon by the President. As far as possible the meeting must be held at rotation at different places.
  - ii)The agenda of the Annual General Council Meeting shall also include:
    - a)Confirmation of the minutes of the previous Annual General Council Meeting and of the special General Council if any.
    - b)Consideration and adoption of the Secretary General's Annual the working of the Society.
- 




  
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## **5.Meetings :**

### **A)Annual General Meeting:**

- c)Consideration and passing of the Audited Statement of Accounts of the year and the budget for the next year to be submitted by the Treasurer.
- d)Appointment of Auditors and fixing their Remuneration.
- e)Elections of the Executive Board if due.
- f)Consideration of the Annual Hockey calendar.
- g)Amendments to the Constitution if any.
- h)Any other business of which due notice has been given.
- i)Any other matter affecting the the welfare of the Society which the President may bring or allow to be brought before it.This will include discussion about development activities and analysis of programmes and policies of the Society.

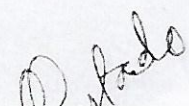
### **B. Special General Council Meeting**

  
Special General Council Meeting may be summoned at any time by at his discretion and shall be convened by the Secretary General.

### **C.Emergent Meeting**

Notwithstanding anything in the Constitution , an Emergent Meeting of the General Council may be convened by the Secretary General , if decided by the President on urgent specific matters.







### **D..Executive Board Meeting/Managing Committee Meeting**

- 1.Executive Board Meeting shall be held at least twice a year.
- ii)Executive Board Meeting may be called by the President if and when needed and will be called as special Executive Board Meeting.
- iii)President may call an Emergent Executive Board Meeting.

### **E. Notice and Quorum For Meetings**

- a)In convening Meetings,the notice period and quorum ,as given hereunder , shall be observed.

Meeting	Notice Period	Quorum
i)Annual General Council Meeting	21 clear days	51%of the members entitled to vote
ii)Special General Council Meeting	15 clear days	one third of the representatives
iii)Emergent General Council Meeting	10 clear days	one fourth of the Members
iv)Executive Board Meeting	15 clear days	7 representatives
v)Special Executive Board Meeting	7 clear days	7 representatives
vi)Emergent Executive Board Meeting	7 clear days	7 representatives
vii)Committee Meetings	7clear days	3 Representatives

Note: "Clear" means from the date of posting /by posting /by telephone / by fax.The notice can be sent either by post (UPC) or by FAX ,if possible.

*m. d. o*



b) On any issue of any urgent nature or under special circumstances when a meeting of the Executive Board cannot be convened, the Secretary General may obtain the approval of the Members of the Executive Board / General Council "As the case may be" by circulation and act accordingly, provided that majority of the members favour the proposal so circulated. But such cases must be placed at the next meeting of the Executive Board / General Council as the case may be "For formal ratification and record."

## **F, Voting**

1. The duly affiliated Members as per clause 1 (1)

a) Shall have one vote in General Council

2. Any Affiliated Unit of the Society which fails to conduct its elections will not be eligible to vote. Authorised members of that Unit can attend the meeting but without their right to vote.

3. Temporary Members / Board and Institutions admitted as members of the Society shall not have voting rights.

## **6. Source of Income**

The fund of the Society shall consist of

1. Affiliation fees
2. Donations
3. Aid / Grants from Government / Semi Government / National and International Institutions and Associations.
4. Sponsorship
5. Prize money
6. Interest from banks
7. Any other that the Executive Council may decide to have

## **7. Bank Account**

The Bank Account of the Society shall be operated by the treasurer with the President and Secretary General jointly or severally or as decided by the Executive Board.



## **8.Auditing**

The accounts of the Society shall be audited at least once a year by an Auditor appointed by the Governing Council.

## **9.Amendments of Memorandum/Rules and Bye laws**

1.The Assembly shall have powers to alter ,extend or abridge the purpose which the Society is established as stated in the Memorandum of Association.

2.No Amendment shall be made to these rules except by the Annual or Special Council Meetings unless supported by 2/3rd of the representatives present and voting.

The bye-laws can be amended at a meeting of the council convened for the purpose.. No Amendment will be made to the Memorandum of Association and rules and regulations will be made which may prove to be repugnant to the provision of section 2(15),11, 12 and 13 and 80 G of the Income Tax Act 1961. Further no amendments will be carried out without the prior approval of the Commissioner of Income tax.

All amendments will be done in accordance to the Registration of Societies Act 1860

## **10.Force of the by-laws:**

For all the purpose of the by-laws made under the rules of the society as provided for in this Constitution shall have the same force as of the rules in the Constitution.

## **11.Residuary Powers**

Any matter not provided in this rules shall be dealt with by the General council.

## **12.Legal Proceedings under sec(6) of the Act**

The society may sue or be sued in the name of the President as per the




### 13. Annual list of Governing Body/Executive Body

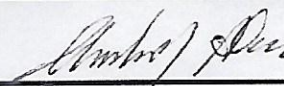
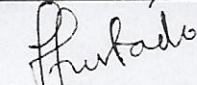
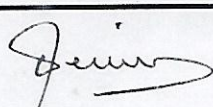
Once in every year a list of Office Bearers and members of the Executive board shall be filed with the registra of Societies as required by the Act.

### 14. Dissolution:


1. The society may be dissolved at the General meeting specially called for the purpose either by the Council or upon the requisition of two third number of members , provided that majority of members present vote for the same. A special notice should be given and the General Body meeting has to be called.
2. If upon the dissolution of the Society there shall remain after the satisfaction of all its debts and liabilities any property whatsoever the same shall not be paid or distributed among the members of the society or any of them but shall be given to the Society carrying on similar objects which is duly registered under Societies Registration Act ,1961. and enjoys recognition under section 80G of the income Tax Act ,1961 amended from time to time. on such terms and conditions to be determined by votes or majority of members present personally.
3. Dissolution shall be as per provisions laid down under the relevant act. (Societies Registration 1860)

### CERTIFICATE:

 Certified that this is the correct copy of the original rules and regulations of  
"Goans  
Goa Hockey""

Sr.No	Names	Designation	Signature
1.	Mr.Churchill Alemao	President	
2.	Mrs Farrel Furtado e Gracias	Gen ;Secretary	
3.	Mr. Dexter Pereira	Treasurer	



  
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It is certified that this is a certified copy of the constitution/Rules and Regulations pertaining to society/Association **"GOANS HOCKEY"**


This certified copy is issued at the request of General Secretary made in his application dated 03/04/2019 where in it is stated that the same is required for record, .

Fees of Rs.160/- (Rupees one hundred and sixty only) credited to the State Bank of India, Margao on 24/04/2019 by this Office under Challan No. 22/2019-20.

Office of the District Registrar, South, Margao,

Dated: - 26/04/2019

  
(V.T Hadkonkar)  
DISTRICT REGISTRAR (SOUTH)  
MARGAO GOA

  
Read by:-

Compared by:-  
